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(1) MCI File  
(2) Dean I.S.S.  
(3) Sunan Chatterjee  
(4) Sunan Deb Chatterjee  
Roh  
31.10.19

OFFICE OF THE PRINCIPAL  
ADNAPORE MEDICAL COLLEGE  
PASCHIM MEDINIPUR  
Receipt No. 3350 Date 31/10/19  
Signature

भारतीय आयुर्विज्ञान परिषद के अधिक्रमण में शासी बोर्ड  
BOARD OF GOVERNORS  
IN SUPERSESSION OF MEDICAL COUNCIL OF INDIA

No. MCI-34(41)(UG)(Gen.)/2019-Med/ 156 386

Date: 18.10.19

To,

The Principal,  
All the Medical Colleges  
(As per list)

Sub:- Implementation of Clause B.1.11 of Regulations on Minimum Standard Requirement for Medical Colleges for 50/100/150/200/250 Admission Annually, 1999 as amended from time to time - Reg.

Sir/Madam,

Kindly refer to this office letter No. MCI-34(41)(UG)(Gen.)/2018-Med/177808 dated 19.02.2019 inviting your kind attention to Clause B.1.11 of Regulations on Minimum Standard Requirement for Medical Colleges for 50/100/150/200/250 Admission Annually, 1999 as amended in 2008, 2009, 2010 & 2019 wherein it has been prescribed that each medical college/ institute shall have its own website and the following details have to be updated in the first week of every month shall be provided :-

a) Each and every college /institute shall have its own website wherein a hyperlink shall be made available as 'Information under MSR Clause B.1.11' on the Home page of the Website, which shall contain the following details in the form of sub links; to be updated in the first week of every month: -

- Details of Dean/ principal & Medical Superintendent including their names, qualifications, complete address with Telephone numbers, fax and E-mail IDs
- Details of Teaching as well as non-teaching staff.
- Details of sanctioned intake capacity of various UG & PG courses.
- List of students admitted merit wise, category wise for the current and previous year for all UG & PG courses.
- Research publication during the last one year.
- Details of CME programmes, conferences and academic activities conducted by the institution.
- Details of any awards and achievement received by the students or the faculty.
- Details of affiliating University and its Vice Chancellor and Registrar.
- Result of all examinations of last one year.
- Details of status of recognition of all the courses.
- Details of the clinical material in the hospital.

b) Each and every college/institute shall maintain Daily Biometric Attendance Dashboard of human resources as specified in these regulations. The Attendance Dashboard shall be provided as a sub link under the main link 'Information under MSR Clause B.1.11' on Home page of the College website under heading 'Biometric attendance Dashboard.

2. In order to ensure the compliance of above regulation, the Council has again reviewed, at random, the websites of a few Medical Colleges of Govt. and Pvt. Sector as well. It has been observed that a large number of Medical Colleges are not putting the above information on the Home page of their websites under a distinct link and not updating the same on regular basis i.e. in the first week of every month.

3. In view of above, you are directed that in addition to other information on home page of the Website of your Medical College, you must provide a parallel link namely, - 'Information under Clause 'B.1.11' of Minimum Standard Requirement Regulations, 1999 and as amended'; under which 'sub-links' with regard to all the points from (a) to (k) of the Clause should be provided with a date on which it is last updated. The college's website must be updated with above provision, otherwise strict action will be taken against your college as per the Regulations of the Council and send a compliance report to this Council.

This issues with the approval of Chairman, BoG and may be treated as **MOST URGENT.**

Yours faithfully,

S. Savitha

(S. Savitha)

Assistant Secretary

C.C.:

1. Computer Section, MCI
2. Guard file UG Section